

Tuesday, February 05, 2019

Minutes of the meeting of the Committee of the Whole held on Tuesday, February 05, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:00 pm.

## MINUTES

**Present:**

<b>Chair:</b>	B. Wells	City of Courtenay
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area 'B')
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	D. Frisch	City of Courtenay
<b>Alt. Directors:</b>	W. Cole-Hamilton	City of Courtenay
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	S. Smith	General Manager of Planning and Development
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

**RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

**DELEGATIONS:****STEELHEAD LNG**

E. Grieve/K. Grant: THAT the information presented by Breanne Whyte, Community Engagement Lead, Stewart Dill, Director of Community and Indigenous Engagement and Greg Cano, Project Services Lead, regarding the Kwispaa LNG Project be received.

208

Carried

**REPORTS:****COMOX VALLEY TRANSIT MANAGEMENT ADVISORY COMMITTEE MINUTES**

D. Frisch/E. Grieve: THAT the minutes of the Comox Valley Transit Management Advisory Committee held on January 10, 2019 be received.

208

Carried

## **2019 - 2023 FINANCIAL PLAN - COMOX VALLEY ECONOMIC DEVELOPMENT - FUNCTION 550**

E. Grieve/D. Frisch: THAT the report dated January 29, 2019 regarding the proposed 2019-2023 financial plan and work plan highlights for the Comox Valley Economic Development Service, function 550 be received.

209

Carried

Scott Smith, General Manager of Planning and Development Services, presented information regarding the 2019-2023 financial plan and work plan highlights for the Comox Valley Economic Development Service, function 550.

John Watson, Comox Valley Economic Development Society, presented information regarding the Comox Valley Economic Development 2019 budget.

D. Frisch/K. Grant: THAT the proposed 2019 - 2023 financial plan for Comox Valley Economic Development Service, function 550, be approved.

209

Carried

*NAY: A. Hamir*

## **2019-2023 FINANCIAL PLAN - COMOX VALLEY HOMELESSNESS SUPPORTS - FUNCTION 451**

K. Grant/D. Frisch: THAT the report dated January 29, 2019 regarding the proposed 2019-2023 financial and work plan highlights for the Comox Valley Homelessness Supports Service, function 451 be received.

209

Carried

Alana Mullaly, Senior Manager of Planning and Development Services, presented information regarding the proposed 2019-2023 financial and work plan highlights for the Comox Valley Homelessness Supports Service, function 451.

Andrea Cupelli, Comox Valley Coalition to End Homelessness, presented information on the coalition's 2019 plan and recommended funding allocations.

D. Frisch/W. Cole-Hamilton: THAT the updated Comox Valley Coalition to End Homelessness five year action plan (2016-2021) be approved.

209

Carried

D. Frisch/A. Hamir: THAT the proposed 2019-2023 financial plan for Homelessness Supports Service, function 451, be updated to include contributions for 2019 projects as follows:

- a) \$15,000 towards the purchase of two four-plexes for women-led lone parent families with supports and rent geared to income (Comox Valley Transition Society);
- b) \$45,000 towards construction of eight units of single family supportive housing (Dawn to Dawn Action on Homelessness Society);
- c) \$45,000 towards construction of two single family dwellings (Habitat for Humanity Vancouver Island North); and
- d) \$45,000 towards renovation for permanent drop-in space for homeless citizens or those at risk of homelessness (funding hosted by the Comox Valley Transition Society).

AND FURTHER THAT the proposed 2019-2023 financial plan for the Homelessness Supports service,

function 451, be approved as updated.

209

Carried

E. Grieve/A. Hamir: THAT a report be provided to the February 26, 2019 board meeting regarding the implications of an increase in the 2019 requisition for the Homelessness Supports Service, function 451.

209

Carried

## **2019 - 2023 FINANCIAL PLAN - RECREATION GRANT SERVICE - FUNCTION 600**

K. Grant/W. Cole-Hamilton: THAT the report dated January 30, 2019 regarding the proposed 2019 - 2023 financial plan and work plan highlights for the Recreation Grant Service, function 600 be received

209

Carried

Ian Smith, General Manager of Community Services, presented information regarding the proposed 2019 - 2023 financial plan and work plan highlights for the Recreation Grant Service, function 600.

Director Frisch declared a conflict of interest due to his employment with the Vancouver Island Mountain Sports Society and left the meeting at 6:03 pm.

Paul Ives, Vancouver Island Mountain Sports Society, presented information regarding the society's role and request for additional funding under the Recreation Grant Service, function 600.

Director Frisch returned to the meeting at 6:17 pm.

Mike Manara, United Riders of Cumberland, presented information regarding their request for an increase in funding to \$25,000 under the Recreation Grant Service, function 600.

Director Frisch recused himself at 6:32 pm due to his employment with the Vancouver Island Mountain Sports Society.

K. Grant/A. Hamir: THAT the proposed 2019-2023 financial plan for the Recreation Grant Service, function 600, be approved.

The committee was polled on the following amendment to the main motion:

J. Ketler/D. Arbour: THAT the motion be amended to insert the following text after "be approved":  
"with the following amendments:

- Increase the contribution to the United Riders of Cumberland from \$9,000 to \$25,000"

209

Carried

E. Grieve/W. Morin: THAT the motion be amended to insert the following text after "\$25,000":

- Increase the contribution to the Vancouver Island Mountain Sport Society the from \$5,000 to \$20,000"

209

Carried

*NAY: K. Grant*

Vote taken on main motion as amended as follows:

THAT the proposed 2019-2023 financial plan for the Recreation Grant Service, function 600 be approved with the following amendments:

- Increase the contribution to the United Riders of Cumberland from \$9,000 to \$25,000
  - Increase the contribution to the Vancouver Island Mountain Sport Society from \$5,000 to \$20,000.
- 209 Carried NAY: K. Grant

Director Frisch returned to the meeting at 6:41 pm.

E. Grieve/A. Hamir: THAT staff bring forward a report in spring of 2019 to review the Recreation Grant Service function 600 to develop grant criteria.

209 Carried

The committee recessed at 6:42 pm and reconvened at 7:02 pm.

### **UPDATE ON THE PROPOSED MULTIPLEX**

D. Frisch/E. Grieve: THAT the report dated February 1, 2019 regarding an update on the proposed Multiplex project, highlighting key Board decision points and seek a Comox Valley Regional District (CVRD) board appointee to the Comox Valley Multiplex Association be received.

208 Carried

Ian Smith, General Manager of Community Services, presented information regarding the proposed Multiplex project.

K. Grant/D. Frisch: THAT the Comox Valley Regional District Board appoint Director Grieve (and Director Hamir as the alternate) to the Comox Valley Multiplex Association for the 2018 - 2022 term;

AND FURTHER THAT remuneration and expenses be paid, provided remuneration and/or expenses are not paid directly by the external organization.

208 Carried

### **2019 - 2023 FINANCIAL PLAN - COMOX VALLEY EXHIBITION GROUNDS - FUNCTION 660**

K. Grant/D. Frisch: THAT the report dated January 24, 2019 regarding the proposed 2019-2023 financial plan and work plan highlights for the Comox Valley Exhibition Grounds Service, function 660 be received.

209 Carried

Jennifer Zbinden, Senior Manager of Recreation Facilities, presented information regarding the proposed 2019-2023 financial plan and work plan highlights for the Comox Valley Exhibition Grounds Service, function 660.

D. Arbour/K. Grant: THAT the proposed 2019 - 2023 financial plan for the Comox Valley Exhibition Grounds Service, function 660, be approved.

209 Carried

Director Grieve left the meeting at 7:51 pm and Alternate Director Scoville joined the meeting in his absence.

## **2019-2023 FINANCIAL PLAN - REGIONAL GROWTH STRATEGIES - FUNCTION 512**

D. Frisch/D. Arbour: THAT the report dated January 30, 2019 regarding the proposed 2019-2023 financial plan and work plan highlights for the Regional Growth Strategy, function 512, be received.

208 and 212

Carried

Alana Mullaly, Senior Manager of Planning and Development Services, presented information regarding the the proposed 2019-2023 financial plan and work plan highlights for the Regional Growth Strategy, function 512.

D. Arbour/D. Frisch: THAT the proposed 2019 - 2023 financial plan for Regional Growth Strategy service, function 512, be received;

AND THAT staff report back to the Committee of the Whole with a recommended budget that reflects the service's confirmed 2018 deficit carry forward and other revised cost estimates for 2019.

208 and 212

Carried

Alternate Director Scoville left the meeting at 8:03 pm and Director Grieve returned to the meeting at that time.

## **2019-2023 FINANCIAL PLAN - CV COMMUNITY JUSTICE SERVICE - FUNCTION 205**

D. Frisch/K. Grant: THAT the report dated January 31, 2019 regarding the proposed 2019-2023 work plan highlights for the Comox Valley Community Justice Society Service, function 205 be received.

209

Carried

Kevin Douville, Manager of Financial Planning, presented information regarding the proposed 2019-2023 work plan highlights for the Comox Valley Community Justice Society Service, function 205.

D. Arbour/K. Grant: THAT the proposed 2019 - 2023 financial plan for Comox Valley Community Justice Service, function 205 be approved.

209

Carried

D. Frisch/W. Morin: THAT the board consider three readings and subsequent adoption of an amendment to Bylaw No. 2262, being "Comox Valley Community Justice Contribution Extended Service Area Establishment Bylaw No. 2262, 2000", to increase the maximum requisition by 25 per cent, to be available for the 2020 fiscal year, in accordance with the Local Government Act and the Regional Districts Establishing Bylaw Approval Exemption Regulation;

AND FURTHER THAT written consent to the amendment of Bylaw No. 2262, on behalf of the electors, be sought from the City of Courtenay, Town of Comox, Village of Cumberland and the Directors for Electoral Areas A, B and C, being the participants in the service.

209

Carried

## **2019-2023 FINANCIAL PLAN – EMERGENCY PROGRAM – FUNCTION 270**

D. Frisch/E. Grieve: THAT the report dated January 31, 2019 regarding the proposed 2019-2023 financial

and work plan highlights for the Comox Valley Emergency Management Service, function 270, be received.  
209 Carried

Howie Siemens, Emergency Program Coordinator, presented information regarding the proposed 2019-2023 financial and work plan highlights for the Comox Valley Emergency Management Service, function 270.

K. Grant/W. Morin: THAT the proposed 2019 - 2023 financial plan for the Comox Valley Emergency Management Service, function 270, be approved.  
209 Carried

### **2019-2023 FINANCIAL PLAN – PESTICIDE AWARENESS – FUNCTION 345**

K. Grant/D. Arbour: THAT the report dated January 31, 2019 regarding the proposed 2019-2023 financial and work plan highlights for the Pesticide Awareness Service, function 345 be received.  
209 Carried

James Warren, General Manager of Corporate Services, presented information regarding the proposed 2019-2023 financial and work plan highlights for the Pesticide Awareness Service, function 345.

D. Frisch/J. Ketler: THAT the proposed 2019 - 2023 financial plan for the Pesticide Awareness Service, Function 345 be approved.  
209 Carried

D. Arbour/D. Frisch: THAT actions be initiated in 2019 to repeal the Pesticide Awareness Service, which includes obtaining consent for the service repeal from the participants in writing from the Electoral Area A, B and C directors and by resolution from the Village of Cumberland Council.  
209

### **NEW BUSINESS:**

K. Grant/D. Frisch: THAT item E.1, Woodstove Exchange Program, be deferred to the March 12, 2019 Committee of the Whole meeting.  
208 Carried

### **PUBLIC INPUT - FINANCIAL PLANNING PROCESS:**

D. Frisch/E. Grieve: THAT the input and questions presented by Diana Schroeder regarding the 2019-2023 Financial Plan, be received.  
208 Carried

### **IN-CAMERA:**

E. Grieve/D. Frisch: THAT the in-camera portion of the meeting be deferred to the next meeting.  
208 Carried

### **TERMINATION:**

E. Grieve/K. Grant: THAT the meeting terminate.  
208 Carried

Time: 8:47 pm.

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Bob Wells  
Chair

Certified Correct and Recorded By:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Antoinette Baldiwn  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of February 2019.